



Course Details

Course: _____

City: _____

Course Dates: _____

Course Fees

Fee includes lunch, refreshments and full course materials.

2 day course \$1250 + GST = **\$1375 total**

1 day course \$650 + GST = **\$715 total**

Payment terms: Purchase order to accompany booking. Registration confirmed by payment 14 days prior to commencement of course. Participants may be refused entry if payment is not received.

Participants

Name: _____

Job Title: _____

Email: _____

Telephone: _____

Mobile: _____

Name: _____

Job Title: _____

Email: _____

Telephone: _____

Mobile: _____

Name: _____

Job Title: _____

Email: _____

Telephone: _____

Mobile: _____

Methods of Registration

Phone: +61 7 5437 9800

Fax: +61 7 5437 9766

Post: PO Box 455
Maroochydore, QLD, 4558

Email: admin@rylson.com.au

On-line: www.rylson.com.au

Company Details

Company Name: _____

Industry: _____

HR/Training Manager: _____

Address: _____

State: _____ Postcode: _____

Country: _____

Telephone: _____ Fax: _____

Email: _____

Authorisation

Approving Officer: _____

Job Title: _____

Signature: _____

Email: _____

Telephone: _____ Fax: _____

Mobile: _____

Methods of Payment

Registration is ONLY confirmed on receipt of payment.

Bank Transfer: A/C Name: Rylson Pty. Ltd.
A/C: 352 943 483 BSB: 014 - 650 - ANZ Bank, Aerodrome Road,
Maroochydore, QLD, 4558.

Crossed Cheque made payable to Rylson Pty. Ltd.
Mail to: PO Box 455, Maroochydore, QLD, 4558.

Please invoice me

Visa Mastercard Bankcard

Cardholder's name: _____

Expiry date: / _____



PURCHASE ORDER:

Cancellations:

A full refund will be made for cancellations made in writing within 14 days prior to commencement of the course. Cancellations made 7-14 days before the course will be entitled to a refund 40% of the fee, while within 7 days of the course, **NO REFUND IS APPLICABLE**. A substitute participant may attend if the original participant is unable to attend.

Your Protection:

Rylson Group may contact you by mail, phone or email about the services we offer. Please tick the box if you do not wish to receive such information.